

NELSON'S
414 Franklin Ave.
Waco, TX 76701
254/714-1114

Evening rental-3:00P.M. until 12:00A.M. -w/catering \$600.00 - w/o-catering \$700.00

Day rental-9:00A.M. until 2:30P.M. -w/catering \$600.00 - w/o-catering \$700.00

Additional hours \$30.00 per hour before or after event

No additional hours after 12:00A.M.

Renter's personal items need to be removed from facility by end of event.

Rental fee includes tables and chairs that are available from Nelson's.

The \$600 rental fee must be paid in advance to hold the date, and is nonrefundable and nontransferable; this is a part of the total quoted fee for the event.

Damage will be billed to the renter.

Capacity:

130 or less for a seated dinner-100 or less for a seated dinner with dance area

175 or less for a party with limited seating with dance area

Catering:

No outside food or catering is allowed. Catering is provided by Nelson's Catering.

Exception: Cakes (Wedding, Birthday and Graduation)-a fee of \$15.00 will be charged for every 50 people for using our plates, forks or napkins for cakes. A fee of \$30.00 per cake will be charged if our staff cuts and serves cake at the cake table.

Catering includes: White lap length table cloths, ice, all utensils, plates, glassware and paper napkins needed for food items that are available from Nelson's

Food cost: Items chosen from the Nelson's menu per person.

Menus need to be in a month before date of event. Total number of guests need to be in 10 days before date of event (including guests, children, entertainment-if they are eating and you). The number of guests given to us is the number we will prepare for and the number you will be charged for.

Server cost: Fees start at guests' arrival time. Full table service; 1 wait staff @ \$60.00 for every 15 people, added charge of \$15.00 per hr. after 5 hrs for each waiter. Dinner buffet or appetizers; 1 service personnel @ \$60.00 for every 50 people, added charge of \$15.00 per hr. after 5 hrs for each service personnel.

There is a \$10.00 minimum food order per person.

Beverage & Bar Service: (No self serve drink stations.)

Alcohol use is allowed. We provide beverage personnel or bartenders @ \$75.00 a beverage personnel or bartender for 50 to 75 people, added charge of \$15.00 after 5 hrs. Fees start at guests' arrival time. All non alcohol bar supplies can be provided for a fee. (wine, hi-ball, and champagne glasses)

Decorations:

No sprinkles, glitter or confetti, birdseed or rice. No taping or tacking to painted surfaces. Wood or brick surfaces may be used. No nails or nail guns.

Candles: No open flame or exposed candles. All candles must be 6 inches from top of votive. All candles must be approved prior to event.

We can provide table centerpieces for a fee.

Rentals Available:

Red lap length tablecloths for cocktail tables	\$6.00 per cloth
Wine glasses	6.00 per dozen
Hi-Ball glasses	6.00 per dozen
Upright Piano (non movable)	25.00

Date Of Event: _____

Renters Signature:

Date:

Address: _____

Phone Number: _____